

**RESERVATION FORM**  
**49th International HVAC&R Congress and Exhibition**  
**05 - 07.12.2018.**

**Hotel Slavija Garni \*\*\*** is looking forward to welcoming you during **49th International HVAC&R Congress and Exhibition**, which be held in Belgrade, **December 05 – 07, 2018**

Please use this form to make booking in our hotel for period **between 05<sup>th</sup> and 07<sup>th</sup> December 2018**. Should you require a room outside the conference dates, booking will be accepted subject to availability at the best available rate for the required dates.

**The cut-off date is November 25, 2018.** All reservations received after mentioned date will be accepted according to availability at the best available rate at that time.

Please return completed form to our reservation department on e-mail [office@slavijahotel.com](mailto:office@slavijahotel.com)  
 Number of rooms is limited! Note that booking is valid only after written confirmation by the hotel.

**RESERVATION DATA**

Guest Name: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_  
 Arrival date: \_\_\_\_\_ *Check-in time from 2:00 p.m.*  
 Departure date: \_\_\_\_\_ *Check-out time until 12:00 noon*

**ROOMS OVERVIEW**



**TWIN ROOM**

**All rooms provide:** 2 single beds (100x200 cm), Wi-Fi, LCD TV with 60+ cable channels, central Air condition, telephone, mini-bar, bathroom with bathtub, hairdryer and toiletries  
**Average room's size:** 24m2



**DOUBLE ROOM**

**All rooms provide:** 1 double bed (180x200 cm), LCD TV with 60+ cable channels, central Air condition, telephone, mini-bar, bathroom with bathtub, hairdryer and toiletries  
**Average room's size:** 24m2

**ROOMS TYPE (Please tick)**

ROOM TYPE	PRICE	SERVICE	NO OF ROOMS
<input type="checkbox"/> <b>TWIN ROOM – single use</b>	<b>40 €</b>	<b>BB</b>	_____
<input type="checkbox"/> <b>TWIN ROOM (2 persons)</b>	<b>50 €</b>	<b>BB</b>	_____
<input type="checkbox"/> <b>DOUBLE ROOM – single use</b>	<b>40 €</b>	<b>BB</b>	_____
<input type="checkbox"/> <b>DOUBLE ROOM (2 persons)</b>	<b>50 €</b>	<b>BB</b>	_____

**SLAVIJA HOTELI D.O.O. BEOGRAD**

Svetog Save 1-9, 11000 Beograd, Srbija  
Dinarski račun: 160-202449-46 Banca Intesa  
Devizni IBAN RS35160005010008953750  
PIB: 103857354; Matični Broj: 20039329  
Tel:+381 11 308 4800 Fax: +381 11 344 2931  
[office@slavijahotel.com](mailto:office@slavijahotel.com)  
[www.slavijahotelbeograd.com](http://www.slavijahotelbeograd.com)

Rates are per room, per night and include: Accommodation, breakfast, VAT, use of Wi-Fi in all rooms and public areas, Business Centre, safe at the Reception and use of sauna in wellness centre.

Not included: Tourist tax and insurance (161 RSD/ cca 1,30€) per person per day. Tourist tax is subject to change.

SMOKING or NO SMOKING room \_\_\_\_\_

SPECIAL REQUESTS: \_\_\_\_\_

Note that special requests will be confirmed based on availability at the time of booking.

**SUPPLEMENTS:**

- |   |      |
|---|------|
| <input type="checkbox"/> Breakfast / per person per day         | -    |
| <input type="checkbox"/> Early Check-in (from 7 a.m.) per room  | 10 € |
| <input type="checkbox"/> Late Check-out (until 6 p.m.) per room | 10 € |

**ADDITIONAL SERVICES**

- Underground Garage with 24/7 surveillance
- Transfers Airport – Hotel - Airport
- Wellness Center Otium (sauna, manual and hydro massage, solarium, hair and beauty salon)
- Room service from 07 a.m. to 10 p.m.
- Laundry, ironing and dry cleaning services
- Piano Bar
- Exchange office
- Rent-a-Car
- Conference Halls

Tick if you need Airport Transfer service or parking place in our Garage:

- |  |      |
|--|------|
| <input type="checkbox"/> Garage per vehicle / per day      | 10 € |
| <input type="checkbox"/> Airport Transfer one way /per car | 25 € |

Arrival Details:

Flight No \_\_\_\_\_

Arrival Date \_\_\_\_\_

Landing Time \_\_\_\_\_ No of cars \_\_\_\_\_

Departure Details:

Flight No \_\_\_\_\_

Departure Date \_\_\_\_\_

Departure Time \_\_\_\_\_ No of cars \_\_\_\_\_

**PAYMENT AND CANCELATION CONDITIONS**

- The reservation is valid only if it is guaranteed with the 100% advance payment.
- Payment can be by credit card or via bank transfer.
- Charges for credit card payment to be effected in Dinars, according to the official middle exchange rate of National Bank of Serbia on the calculation day.
- The hotel accepts these cards: VISA, MASTERCARD, AMERICAN EXPRESS



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- Please send us information about booking cancellation in written form at least 2 days prior arrival to avoid NO SHOW fees. Late cancellation or no shows will be charged 100% for the first night of reservation.

## PAYMENT METHODS

### 1. CREDIT CARD AUTORIZATION

Please fill in the below data for cash or credit card payment:

Credit card type: \_\_\_\_\_

Cardholder name: \_\_\_\_\_

Expiration date: \_\_\_\_\_

Credit card number: \_\_\_\_\_

Cardholder Signature \_\_\_\_\_

*With my signature I hereby authorize Slavija Hoteli d.o.o. Belgrade to charge my credit card with the total amount for the above requested services and any subsequent changes (cancellation and no-show charges).*

### 2. PAYMENT VIA BANK TRANSFER

Please fill in the below data for the Pro-Invoice.

Company/Organization \_\_\_\_\_

Billing Address \_\_\_\_\_ Country \_\_\_\_\_

City and Postal code \_\_\_\_\_ E-mail \_\_\_\_\_

Telephone \_\_\_\_\_

For all additional information please send e-mail to: [office@slavijahotel.com](mailto:office@slavijahotel.com)

Our official website: [www.slavijahotelbelgrade.com](http://www.slavijahotelbelgrade.com)